



10TH ANNUAL PLANES, TRAINS & BBQ
SATURDAY APRIL 21ST, 2018
WOOTON PARK, TAVARES, FL



VENDOR APPLICATION

Food Vendor: \$125.00 Non-Food Vendor: \$100.00 Non-Profit: \$50

(Applications received after April 6th or subject to an additional \$25 fee. Space is limited! No rain date! Event will be held rain or shine!)

Arrival/Setup Times: Thursday, April 19th: Noon-5pm
 Friday, April 20th: 8am-4pm
 Saturday, April 21st: 7am-8am (must be set up by 8am)

Tear Down: May begin no earlier than 4:00pm on April 21st and must be completed by 5:00pm.

Food Vendors: Must have food available from 11am-4pm.

Business Name: _____ **Contact Person:** _____

Address: _____

Telephone: _____ **Fax:** _____

Email: _____ **Arrival Time:** _____

Tent - 10 x 10 only (or) **Food Truck** (limited spots available)

Please provide the following:

- 1.) Cash, check, cashier's check, money order made payable to the City of Tavares. The fee is refundable only in the event that your application is not accepted. (call to make arrangements to pay with credit/debit card)
- 2.) Certificate of insurance naming the City of Tavares as additional named insured. This is not a requirement for non-profit groups or non-food vendors.
- 3.) Provide a detailed /complete list of items to be sold.
- 4.) Picture of site setup (booth, tent and/or trailer)

Applications will not be processed or confirmed until all of the above is received. The City reserves full right of acceptance or refusal of vendors and their assigned location, and does not guarantee exclusivity of items. Vendor Responsibilities include setting up and providing booth, tables, chairs, etc., maintaining surrounding areas, disposing of trash in receptacles, staffing booth at all times. Vendor is responsible for obtaining all required permits/certifications and should be prepared to provide documents during the event.

Disclaimer: Name of Vendor _____, its officers and members shall, through the signing of this document by an authorized party or agent, indemnify, hold harmless and defend the City of Tavares and its agents and employees from all suits and actions including attorney's fees and all costs of litigation and judgment of every name and description brought against the City of Tavares as a result of and arising out of the above captioned activity or event, and as a result of loss, damage, injury to person or property by reason of any act or failure to act by _____, its agents, servants or employees. Vendor hereby releases and forever discharges the City of Tavares and all responsible officials and workers of the Fourth of July event from any responsibility of personal liability due to injury, loss, theft and/or damage of property during participation in the aforementioned event, regardless of cause.

Your signature below is on behalf of you and your team members and certifies that you have read all the contest rules and regulations and agree to abide by them.

SIGNATURE

DATE

Make Checks Payable To: City of Tavares
Mail To:
 Cheri Moan, Special Events Coordinator
 City of Tavares
 PO Box 1068 • Tavares, FL 32778-1068
Drop off to Cheri Moan @ City Hall:
 *Please call to make an appointment
 352-742-6176
 201 E. Main St. • Tavares, FL 32778

EVENT POWER REQUIREMENTS



30 amp 240 volt 4 pole twist lock



20 amp 240 volt 4 pole twist lock



50 amp 240 volt 4 pole receptacle



20 amp 120 volt GFCI Receptacle



For more information contact:

Cheri Moan • (O) 352-742-6176 • Email: cmoan@tavares.org