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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
JULY 16, 2008
CITY COUNCIL CHAMBERS**

Mayor Clutts called the meeting to order at 4:00 p.m.

COUNCILMEMBERS PRESENT

ABSENT

Nancy Clutts Mayor
Robert Wolfe, Vice Mayor
Sandy Gamble, Councilmember
Lori Pfister, Councilmember
Norb Thomas, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Williams, City Attorney
Nancy Barnett, City Clerk
Lori Houghton, Director of Finance
Jacques Skutt, Director of Community Development
Bill Neron, Director of Economic Development/Grants
Chief Richard Keith, Fire Department
Chief Stoney Lubins, Police Department
Brad Hayes, Director of Utilities
Tamera Rogers, Director of Community Services

Chaplain Pete Bandstra, Lake County Corrections, gave the invocation and those present recited the Pledge of Allegiance.

3) APPROVAL OF AGENDA

Mr. Drury said Staff would like to add to the agenda Item 10E – Vacation of Utility Easement for Lake County Parking Garage and 10F – Lake County League of Cities Letter to MPO.

MOTION

1 **Sandy Gamble moved to approve the agenda as requested by the City Administrator,**
2 **seconded by Lori Pfister. The motion carried unanimously, 5-0.**

3
4 **4) APPROVAL OF MINUTES**

5
6 **MOTION**

7
8 **Sandy Gamble moved for approval of the minutes of the June 18, 2008 Regular City**
9 **Council Meeting with the following corrections:**

10
11 Page 1: Delete “Tavares Civic Center” and replace with “City Council Chambers”
12 Page 5, line 35: Delete second “that”

13
14 **The motion was seconded by Robert Wolfe. The motion carried unanimously 5-0.**

15
16 **5) PROCLAMATIONS/PRESENTATIONS**

17
18 **6) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**
19 **CONTACTS**

20
21 Attorney Williams stated that the quasi-judicial matters on the agenda were 9B – Shanti
22 Niketan first reading; 9C – Small Scale Future Land Use Amendment; 9D – Large Scale
23 Comprehensive Plan Amendment; 9F – Large Scale Future Land Use Amendment; 9G –
24 School Concurrency Comprehensive Plan Amendment; and 9E – Ordinance #2008-21. He
25 then gave the oath to those present who wished to give testimony.

26
27 Attorney Williams asked Council to make disclosure if they had been contacted on any of
28 these ordinances.

- 29
30
- Councilmember Gamble said he had been contacted by Aaron Mercer by phone and also by Harvey Spears.
 - Mayor Clutts stated she had met with the applicant and the applicant’s representative on Items 9B and 9C (Ordinance #2008-15 and #2008-16) and had also been contacted by Harvey Spears on both items.
 - Councilmember Thomas said he had been contacted by, and had met with, Aaron Mercer regarding the Shanti Niketan application
 - Vice Mayor Wolfe stated he had spoken to Aaron Mercer on items 9B and 9C
 - Councilmember Pfister said she had no disclosures and had been out of town
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1
2 **7) READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**
3

4 Ms. Barnett advised that there were sign up sheets at the podium for any audience member
5 who wished to receive information from the Department of Community Affairs regarding the
6 three Large Scale Comprehensive Plan Amendments on the agenda (Ordinance #2008-20,
7 Ordinance #2008-23, and Ordinance #2008-09).
8

9 Ms. Barnett read the following ordinances and resolutions by title only:
10

11 **ORDINANCE 2008-24**
12

13 **AN ORDINANCE AMENDING THE CITY OF TAVARES CHARTER**
14 **PERTAINING TO THE TERMS OF THE MAYOR AND VICE-**
15 **MAYOR; PROVIDING THAT THE MAYOR AND VICE-MAYOR**
16 **SHALL BOTH SERVE TWO-YEAR TERMS; PROVIDING FOR THE**
17 **ELECTION OF THE MAYOR AND VICE-MAYOR BY THE COUNCIL**
18 **IN EVEN-NUMBERED YEARS; PROVIDING FOR A REFERENDUM;**
19 **PROVIDING FOR AN EFFECTIVE DATE.**
20

21
22 **ORDINANCE 2008-15**
23

24 **AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF**
25 **TAVARES BY ANNEXING APPROXIMATELY 6.82 ACRES**
26 **LOCATED ON THE WEST SIDE OF DAVID WALKER DRIVE,**
27 **SOUTH OF DORA AVENUE; REZONING THE PROPERTY FROM**
28 **LAKE COUNTY R-6 (URBAN RESIDENTIAL) TO CITY OF**
29 **TAVARES PD (PLANNED DEVELOPMENT); SUBJECT TO THE**
30 **RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE**
31 **CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**
32

33 **ORDINANCE 2008-16**
34

35 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA,**
36 **AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE**
37 **LAND USE MAP 2010, PROVIDING FOR A CHANGE OF FUTURE**
38 **LAND USE DESIGNATION ON APPROXIMATELY 7 ACRES OF**
39 **PROPERTY FROM COUNTY URBAN TO CITY MODERATE**
40 **DENSITY FOR PROPERTY GENERALLY LOCATED ON THE WEST**

1
2 **RESOLUTION 2008- 23**
3

4 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
5 **TAVARES, FLORIDA APPROVING A PERMIT ALLOWING THE**
6 **CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN WOOTON**
7 **PARK FOR CERTAIN SPECIFIED SPECIAL EVENTS; PROVIDING**
8 **FOR TERMS AND CONDITIONS OF THE PERMIT; PROVIDING AN**
9 **EFFECTIVE DATE.**

10
11
12 **8) CONSENT AGENDA**

13
14 Mayor Clutts asked if any audience members had objections to any item on the Consent
15 Agenda.
16

17 **MOTION**

18
19 **Lori Pfister moved to approve the Consent Agenda [Approval of Events Schedule for**
20 **Wooton Park; Utility Easement for Imperial Village; Utility Agreement with Chickasaw**
21 **LLC; and Notice of Assignment of Water and Wastewater Credits from M/I Homes to**
22 **Florida Hospital Waterman], seconded by Norb Thomas. The motion carried**
23 **unanimously 5-0.**
24

25 **9) ORDINANCES**

26
27 **Ordinance #2008-24 – Charter Amendment – Change Term of Mayor and Vice Mayor**
28 **to Two Year Terms for Even Numbered Elections – Second Reading**

29
30 Ms. Barnett advised that previously the Board discussed having staff bring back to the Board
31 an ordinance to place on the ballot at the upcoming general election in November, a proposed
32 amendment to the Tavares City Charter providing for the extension of the terms of mayor and
33 vice mayor from one (1) year to two (2) years. This ordinance will be in conjunction with the
34 first referendum ordinance that will ask the voters to change the council terms from two years
35 to four years.
36

37 Discussion followed on how the referendum might impact the current Mayor and Vice
38 Mayors' terms. Attorney William advised that the current terms will expire at the Sine Die
39 meeting on November 4th and the new council will then elect a new mayor and vice mayor
40 from that council.

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MOTION

Lori Pfister moved to approve Ordinance 2008-24, seconded by Sandy Gamble. The motion carried unanimously, 5-0.

Ordinance #2008-20 – Large Scale Comprehensive Plan Amendment – 10 Year Water Supply Plan – Transmission Hearing

Mr. Skutt reported that this is a transmittal hearing for the new 10 year Water Supply Plan and associated Comprehensive Plan Amendments that are required to implement the plan. The plan was prepared by the City’s water consultant SMW GeoSciences, Inc. The plan quantifies the City’s future water needs and addresses how those needs will be met and how reclaimed water and water conservation will allow the City to meet those demands. St. Johns Water Management District performed a review of the first draft, suggested some changes, and those changes have been incorporated. The plan was approved by the Planning & Zoning Board on June 19. He said representatives from SMW were present to answer questions. Staff recommended approval of transmission.

Attorney Williams noted that this transmission is one of three Large Scale Land Use Amendment on the agenda. He said the new council procedure adopted where ordinances are read only and not discussed, did not apply to the Large Scale Land Use Amendments because of their procedures. He said Large Scale Comprehensive Plan Amendment transmissions, will be discussed at both first reading (transmittal) and second reading (adoption).

Mayor Clutts asked for comments on the ordinance. She asked Ms. Whittaker if she wished to make comments. Ms. Whittaker said she had nothing further to add.

MOTION

Sandy Gamble moved to approve Ordinance #2008-20 for transmission to DCA, seconded by Robert Wolfe. The motion carried unanimously 5-0.

Ordinance #2008-23 – Large Scale Future Land Use Amendment to Reduce Density in Commercial Designation to 10 Du/Acre – Transmission Hearing

Mr. Skutt reported that this is a transmittal hearing to consider a text amendment to the Comprehensive Plan that reduces the residential density for a commercial designation from 12 to 10 dwelling units per acre. The proposal is in response to a recent rejection received from DCA on an amendment that was done for one acre of parcel of property where the designation

1 was changed from residential to commercial. He noted he had provided Council a copy of the
2 letter from DCA.

3
4 Mr. Skutt said that under the Growth Management Act there are two types of comprehensive
5 plan amendments: Small Scale which can be adopted by local government without the
6 approval of DCA, and the Large Scale amendments which are submitted twice a year and
7 must be reviewed by a number of state agencies. Large Scale is defined as a map amendment
8 that involves more than 10 acres or involves an amendment to a designation of more than 10
9 dwelling units per acre. Technically as the comp plan now stands any amendment to the
10 commercial designation is considered to be a large scale amendment because of the 12
11 dwelling units per acre residential component.

12
13 The City encourages compatible residential and commercial uses through Mixed Use
14 Residential (12 DU/acre), Mixed Use Commercial (25 DU/acre) and Commercial Downtown
15 (12-25 DU/acre) designations. The General Commercial designation, situated mainly along
16 441 and SR 19, is intended to allow intense commercial development such as department and
17 grocery stores. It would be a disincentive to economic development along these corridors if all
18 future land use amendments to a Commercial designation were required to be processed as
19 large scale.

20
21 To correct this problem, staff is recommending that the maximum residential density for the
22 Commercial land use designation be reduced to 10 dwelling units per acre. Staff is not aware
23 of any existing or future developments that would be impacted by this change. This text
24 change itself is considered by DCA to be a large scale amendment to our plan. If approved,
25 staff will transmit this amendment as part of our 08-02 submittal. Since this amendment
26 proposes a reduction in potential dwellings and demands on levels of service, objections from
27 DCA are not anticipated. The Planning and Zoning Board recommended approval and staff
28 recommends approval.

29
30 Mayor Clutts asked for input from the public.

31
32 **MOTION**

33
34 **Norb Thomas moved for the approval of transmittal to DCA of Ordinance #2008-23,**
35 **seconded by Robert Wolfe. The motion carried unanimously 5-0.**

36
37 **Ordinance #2008-09 – School Concurrency – Clarification of Intent and Transmission**

38
39 Mr. Skutt said that this agenda item seeks clarification of a previous Council action
40 concerning Ordinance #2008-09 which was the Comprehensive Plan Amendment that

1 adopted a Public Schools Facility element. On May 23, 2008, City Council approved the
2 ordinance for transmission to DCA. DCA returned the amendment with an objection that the
3 City appeared to have adopted the amendment prior to DCA approval. DCA advised that the
4 amending ordinance should have included language stating it had been approved for
5 transmission. The City Attorney has advised that the procedure to correct the problem should
6 be that Council rescind its previous action that approved Ordinance #2008-09, and approve a
7 new motion that clarifies its intent to transmit this amendment to DCA.

8
9 Attorney Williams confirmed that this is a procedure issue and will correct the action.

10
11 Mayor Clutts asked if anyone from the School Board was present to speak on this ordinance.

12
13 **MOTION**

14
15 **Norb Thomas moved to rescind the action of May 21 for approval of Ordinance #2008-**
16 **09, and move that Ordinance #2008-09 be transmitted to the Department of Community**
17 **Affairs, seconded by Robert Wolfe.**

18
19 Mayor Clutts asked if anyone had further comments on this ordinance.

20
21 **The motion carried unanimously 5-0.**

22
23 **Resolution #2008-22 – Community Development Enhancement District**

24
25 Mr. Neron said at the direction of the CRAAC and City Council, staff has been looking at
26 various incentives and alternatives that the city can put in place to help businesses locate and
27 grow in Tavares. This is a program done through the Florida Department of Environmental
28 Protection where under the Brownfield statute the CRA can be designated as a Brownfield
29 area whether or not there is an actual Brownfield site. Once this is done, businesses within the
30 CRA can qualify for certain incentive programs; refunds on building materials, sales tax
31 credits and other programs. This is a request to adopt the resolution to designate the district
32 and then authorize staff to transmit that resolution to the State Department of Environmental
33 Protection.

34
35 Mayor Clutts asked if Council had questions. She then asked the audience if they wished to
36 address Council

37
38 **MOTION**

1 **Robert Wolfe moved to approve Resolution #2008-22, seconded by Lori Pfister. The**
2 **motion carried unanimously 5-0.**

3
4 **Resolution #2008-23 – Approval of Permits for the Sale of Alcoholic Beverages for**
5 **Certain Events in Wooton Park**

6
7 Mr. Neron said that Ordinance #98-16 allows the consumption of alcoholic beverages within
8 Wooton Park for certain special events if approved by City Council. This resolution seeks
9 approval to allow for the sale at the following events:

10
11 2008 Extreme Personal Watercraft Challenge of Tavares, Orange Blossom Marathon, Bass
12 Pro Shop Crappie State Qualifying tournament, and the Bassmaster Open Series event.

13
14 Mayor Clutts asked for public input.

15
16 **MOTION**

17
18 **Lori Pfister moved to approve Resolution #2008-23, seconded by Robert Wolfe.**

19
20 Councilmember Thomas asked why the event list stopped at the end of December. Mr. Neron
21 said there are some other events that may or may not be added to the list. He said he wanted to
22 wait for confirmation but will likely come back within 60 days to finish the calendar of
23 events.

24
25 **The motion carried unanimously 5-0.**

26
27 **10) GENERAL GOVERNMENT**

28
29 **A) Golden Triangle Initiatives for Collaboration**

30
31 Mr. Drury reported that recently the City of Eustis, City of Mount Dora, and City of
32 Tavares, Florida, held the first Golden Triangle Summit meeting on June 24, 2008 to
33 work on collective items. He read a list of items that all councilmembers and
34 commissioners that attended the meeting, put on the table for consideration:

35
36 Trail Connectivity; Train Service Connectivity; Lake connectivity; Dora Canal
37 maintenance; traffic light synchronization; procurement of government supplies and
38 services; water conservation; art programs; consumptive use permitting; police; fire;
39 planning of old County road 441 and State Road 19; joint CRAs; marketing the
40 Golden Triangle; resource centers for seniors; coordinating special events/festivals; art

1 programming; routine legislative document preparation, public records storage;
2 information technology and volunteerism
3

4 He said that each Council and Commission is discussing which of the items listed above they
5 are interested in working on with the neighboring cities. Once all Councils and Commissions
6 have identified the list that they are interested in working on, those items that are common to
7 all three lists (Eustis, Mt. Dora and Tavares) would be inserted into a resolution for approval
8 by the three cities. He said once the cities agree upon the resolution, the three city managers
9 could proceed to collaborate on initiatives and work together with their staff.

10
11 Vice Mayor Wolfe said discussion of a Golden Triangle Fire District had been brought up at
12 the meeting and he would like to see that on the Tavares list. He said it could benefit all three
13 cities financially, help with ISO ratings and would also help the departments themselves by
14 providing more positions and better chances for promotion. In addition it could benefit the
15 area together by including the unincorporated areas that are between the three cities.

16
17 Mayor Clutts asked Mr. Drury to comment on the logical progression should Council approve
18 adding this to the list. Mr. Neron said that first it would need to be on all three cities' lists; if
19 so, then the three city managers would collaborate on how to move forward. He said that
20 typically when a fire district is created a study has to be conducted to identify the district
21 boundaries and how the district would be set up. That study would take 8 to 9 months and
22 would then be presented to the three Councils for the three cities to make adjustments and
23 recommendations. Once the study was approved, the district could be created.

24
25 Mayor Clutts asked Chief Keith if he wished to comment.

26
27 Chief Keith stated he had discussed this concept with the Fire Chiefs in Mt. Dora and Eustis
28 and there was agreement that it should be examined because it could be of benefit to the
29 community.

30
31 Discussion followed with emphasis that if approved this program would take several years
32 and considerable effort to implement. It was noted that there could be cost savings to the cities
33 so that it should be investigated. The consensus was to include this item on the Tavares list for
34 consideration by the other two cities.

35
36 Mr. Drury stated that he wished to disclose that he would be recommending at the upcoming
37 budget workshop on July 30th a recommendation that the City implement a Fire Service
38 District within the City of Tavares. He said this is a separate issue but related to this topic.

39
40 Mayor Clutts asked for audience input.

1
2 Robert Grenier asked if the district would require that a board be created. Mr. Drury
3 responded that it would require a separate board, but that the board could be comprised of
4 members of city councils from each city, or persons designated by the city council, or be an
5 elected board.

6
7 **MOTION**
8

9 **Lori Pfister moved to accept Option #2, Identify the following items to work on with the**
10 **Golden Triangle cities and to include the investigation of a Golden Triangle Fire**
11 **District:**

- 12
- 13 - **Trail Connectivity**
- 14 - **Dora Canal maintenance**
- 15 - **Procurement of Governmental supplies and services**
- 16 - **Water conservation programs**
- 17 - **Art programs**
- 18 - **Planning of County Road old 441 and S.R. 19**
- 19 - **Public records storage**
- 20 - **Golden Triangle Fire District**
- 21

22 **The motion was seconded by Robert Wolfe. The motion carried unanimously 5-0.**
23

24 **10 B) – Designation of Voting Delegate to the League of Cities Conference**
25

26 Mayor Clutts discussed the upcoming League of Cities conference and noted that each
27 Councilmember is invited to attend. She said that although she planned to attend, she would
28 not be at the entire conference. She asked Vice Mayor Wolfe if he was planning to attend and
29 if he would be interested in serving as the voting delegate.

30
31 Vice Mayor Wolfe said he planned to attend and would be willing to serve.
32

33 **MOTION**
34

35 **Lori Pfister moved to designate Robert Wolfe as the voting representative for the City of**
36 **Tavares at the League of City Conference, seconded by Sandy Gamble. The motion**
37 **carried unanimously 5-0.**
38

39 Mayor Clutts encouraged councilmembers to consider serving on a League policy committee.
40

1 **10C) – Solid Waste Collection Issues on Ruby Street**
2

3 Mr. Neron advised that the city had made certain improvements on Sinclair Abrams and
4 Rockingham a few years prior that included sidewalks, and parking and a wall dumpster area
5 on city property. At the time it was the intent for the various property owners to share in the
6 dumpster and the cost of that dumpster. Subsequently a dumpster was placed on the property
7 but only one property owner paid for it. That property owner has now pulled the dumpster and
8 the dumpster is vacant. In addition the city is in the final stages of the city's master plan for
9 the downtown area and one of the recommendations of that study is to reorient the businesses
10 in hat area from a Main Street orientation to a Ruby Street orientation. Currently there is one
11 property between the Atkins building and the Lake building that is currently in the process of
12 developing a restaurant. There will be a patio in the back with a covered deck facing Ruby
13 Street. The patio and deck will overlook the dumpster enclosed area which will not enhance
14 the proposed project.
15

16 Staff is recommending that no existing businesses be allowed to put another dumpster in the
17 wall dumpster area and that on a short term basis all the properties in that section of Ruby
18 Street either be required to have a dumpster on their own site or use the blue can commercial
19 program. Immediate action would be taken by the city to remove the wall structure around the
20 dumpster, The longer term plan would be to work with the businesses as they develop in that
21 area to either have a common site in that vicinity where a centralized dumpster and cost
22 sharing arrangement could be made or the individual businesses would make arrangement for
23 solid waste collection on their individual property.
24

25 Mayor Clutts stated that the recommendation appeared to be a combination of the short term
26 and longer term options and that Council would allow staff to work out a best practice for
27 how the city would handle the solid waste collection. She asked Attorney Williams if he had
28 reviewed the proposal for legal sufficiency. Attorney Williams said he had reviewed the
29 proposal and it was fine.
30

31 Mayor Clutts asked for feedback from the audience.
32

33 **MOTION**
34

35 **Lori Pfister moved to approve all four options under the staff recommendation as**
36 **follows and that staff be given the opportunity to make the determinations:**
37

38 **1. No business would be allowed to place a new dumpster in the walled location**
39 **dumpster site on Ruby Street.**
40

1 **2. On a short-term basis, all of the properties along Ruby Street between St. Clair**
2 **Abrams and Rockingham (except O'Keefe's which has its own dumpster location) would**
3 **be required to establish a blue cart commercial account or the location of a dumpster on**
4 **their respective properties to service their individual businesses.**

5
6 **3. Immediate action would be taken to remove the walled dumpster area site from the**
7 **Ruby Street right-of-way.**

8
9 **4. On a longer-term basis, the City would work with the existing property owners to**
10 **establish a central dumpster site in the area and a cost sharing plan for those businesses**
11 **who may wish to utilize the common site.**

12
13 Mr. Neron noted that if there were any issues that arose that required Council action, that staff
14 would bring that before Council.

15
16 **The motion was seconded by Sandy Gamble. The motion carried unanimously 5-0.**

17
18 **10 D) Lake County Transportation Impact Fees – Priorities**

19
20 Mr. Skutt stated that the County funds improvements of county roads and maintains a five
21 year transportation construction plan that is funded through impact fees. In that plan there are
22 two county roads within the City that have been earmarked for some improvements within the
23 next five years. In 2009 the plan calls for the widening of Woodlea Road between SR 19 and
24 Lane Park Road at a cost of \$5,234,000. In year 2010 the plan calls for the design of Old US
25 441, Alfred Street, between SR 19 and Bay Road at an allocated cost of one half a million
26 dollars. This year the Alfred Street PD & E was completed at a cost of \$90,000 and was paid
27 for by county impact fees. The study culminated with a recommendation for one way pairing
28 of Alfred Street and Caroline Street in the downtown area from SR 19 to Disston Avenue.

29
30 Mr. Drury stated that staff is requesting Council's approval to move the Alfred Street project
31 as a priority over Woodlea road as a priority. If Council approves this, then staff will go to the
32 Impact Fee Committee and the County Commission to move the Alfred Street project as a
33 priority over the Woodlea Road.

34
35 Mayor Clutts asked if this was also a request for Mr. Drury to renegotiate the costs. Mr. Drury
36 said that once a full detailed design has been completed the cost estimates will be more
37 accurate. He said at that time the city would be working with the county to come up with a
38 plan, one of them being impact fees.

1 Councilmember Thomas asked about any necessary upgrades to the infrastructure of Alfred
2 Street. Mr. Drury said he believed that it could come from impact fees.

3
4 Mayor Clutts noted that she appreciated the opportunity to provide feedback. She said this
5 change would support the City’s focus on the downtown core. She noted that while Woodlea
6 Road is an important road that needs improvement, the peak hours are related to the sports
7 complex, while Alfred Street’s peak hours are ongoing seven days a week.

8
9 **MOTION**

10
11 **Sandy Gamble moved to approve Option #1 with the addition of adding**
12 **“Alfred/Caroline” to option #1 [Move to establish the design and construction of the**
13 **downtown segment of Alfred Street/Caroline Street as a priority over Woodlea Road**
14 **and authorize the City Administrator to negotiate the reallocation of impact fee funding**
15 **with Lake County from Woodlea Road to Alfred Street/Caroline Street]. The motion**
16 **was seconded by Norb Thomas.**

17
18 **The motion carried unanimously 5-0.**

19
20 Mayor Clutts asked for public comment.

21
22 **10E – Release of Easements**

23
24 Attorney Williams stated that the City vacated a section of Maude Street for the construction
25 of the Lake County parking garage. He noted that he had provided a map to Council that
26 showed the project and an existing easement granted to the City from the Belton property so
27 that the City could get some utilities in that area to his building. He said the easement clouds
28 the title and needs to be extinguished. He said he had prepared a Quit Claim deed.

29
30 **MOTION**

31
32 **Sandy Gamble moved to direct the Mayor to execute a Quit Claim deed to extinguish a**
33 **utility easement on Lot C, Block 15, seconded by Norb Thomas. The motion carried**
34 **unanimously 5-0.**

35
36 **10F – League of Cities Letter to MPO**

37
38 Mr. Drury said that the Lake County League of Cities had met last Friday and prepared a draft
39 letter to the Lake Sumter MPO. He stated that the letter stated that the Lake County Visioning
40 Sessions that have been held discuss broad issues and they would prefer that the issues be

1 limited to lake levels and potable water issues only. They then asked that each city review the
2 letter and make comments.

3
4 Mr. Drury said that his observations that are that the Community Visioning sessions are aimed
5 at getting updates on broad issues and providing a forum to ensure that those issues are not in
6 conflict with each other. He said he felt that to turn those discussions into water related topics
7 only would be a duplication of the work that is currently being done by the Lake County
8 Water Authority and the Lake County Water Alliance. He said his recommendation was to
9 write to the Lake County League of Cities and point out that there are already boards working
10 on this issue and to not recommend approval of the current letter.

11
12 Councilmember Thomas said that his observation from attending the League meeting was that
13 the Visioning Sessions were appreciated; however, they were too broad and general. He said
14 what he believed the League wanted to communicate was that although they supported the
15 meetings they wanted to narrow the focus to one topic per meeting.

16
17 Mr. Drury said perhaps it would be more appropriate to have each board present a summary
18 but that he felt not all people would attend if it were related to just one topic.

19
20 Councilmember Thomas said his impression from the last Visioning Session, was that there
21 was not opportunity for discussion, just presentations.

22
23 Mayor Clutts said she is hearing that there was concern about the outcome of the meeting and
24 there was a need for agenda support material with action items identified. She agreed that she
25 would prefer to be involved in the discussion not just receiving information.

26
27 Councilmember Gamble added that the reason this topic was picked because of the time
28 pressure on discussions and decisions regarding water levels in the various communities.

29
30 Mayor Clutts noted that the Alliance recently transmitted a request for qualification to obtain
31 a professional facilitator to move the Water Alliance to the next level by obtaining clear ideas
32 who the alliance will be, and what the priorities are and will be in the future, in order to arrive
33 at definite outcomes.

34
35 Mr. Drury added that in order to solve a problem, the problem must be identified. He said he
36 agreed with Councilmember Thomas's point that the last Visioning meeting was problematic
37 in the way it was put together, but he did not think that the proposed letter would solve that
38 problem. He said one option would be to say that this letter does not get to the problem some
39 experienced at the last visioning session; i.e. that the problem was that there was no

1 discussion and in order to solve that problem there needs to be discussion including clearer
2 definitions of topics and more structure of the meeting.

3
4 Mayor Clutts asked if Council would like Mr. Drury to draft a letter with what was just
5 expressed. Councilmember Thomas suggested that Mr. Drury re-draft the letter along those
6 lines.

7
8 **MOTION**

9
10 **Norb Thomas moved that the City Administrator re-draft the League of Cities letter**
11 **incorporating the points he had discussed, seconded by Robert Wolfe. The motion**
12 **carried unanimously 5-0.**

13
14 **11) OLD BUSINESS**

15
16 None.

17
18 **12) NEW BUSINESS**

19
20 None.

21
22 **13) AUDIENCE TO BE HEARD**

23
24 Mayor Clutts invited audience members to come forward if they wish to speak to Council on
25 any item.

26
27 **14) REPORTS**

28
29 **City Attorney**

30
31 Attorney Williams recognized Jim Miller in the audience, candidate for Lake County Board
32 of County Commissioners.

33
34 **Councilmember Pfister**

35
36 Ms. Pfsister stated she was sorry she had missed the Golden Triangle Summit Meeting but
37 had been on vacation.

38
39 **Councilmember Thomas**

40

1 Councilmember Thomas recognized Mr. Miller. He stated that the Fourth of July festivities
2 went very well and complimented staff.

3
4 **Councilmember Gamble**

- 5
- 6 • Councilmember Gamble thanked Mr. Hope for being the master of ceremonies at the
7 4th of July parade.
 - 8 • Expressed appreciation to Ms. Barnett and Ms. Novack and all staff who put the
9 agenda packets together. He said he has noticed many deficiencies in the school board
10 packets in comparison to what the City Council receives.
 - 11 • Expressed appreciation for the opportunity to be at the Babe Ruth tournament and
12 throw out the first pitch. He said he heard a lot of compliments from the participants
 - 13 • He said one negative comment he had heard was how much it was costing the city to
14 put on the Woodlea tournament. He said there are a lot of upcoming events that will
15 not make money for the city but, the point needs to be made of what the events bring
16 to the city as a whole in terms of economic development.
 - 17 • Noted that the participants at the tournament commended the city on the ballfields
 - 18 • Asked that the time of the July 30th budget workshop be changed if possible
- 19

20 Mr. Drury stated that staff had planned to recommend to Council that the workshop start at
21 4:00 p.m. rather than 6:15 p.m. if there were no objections.

22
23 **Vice Mayor Wolfe**

- 24
- 25 • Commended staff on doing a great job at the 4th of July event
- 26

27 **City Administrator**

28
29 Mr. Drury stated that there are three upcoming budget workshops that will require a full
30 council. He asked Mr. Houghton to discuss those meetings.

31
32 Ms. Houghton stated that the July 30th meeting will require a full Council to set the maximum
33 millage rate and that the meetings of September 3rd and 17th will require a full council to vote
34 on the final budget and millage.

35
36 Mr. Drury asked that Council check their calendar and let him know if they have any
37 conflicts.

38
39 **City Clerk**

1 Ms. Barnett stated the election packets would be available in her office tomorrow morning.

2

3 **Community Services Director**

4

5 Ms. Rogers discussed the banner program that is being held conjointly with the cities of Mt.
6 Dora and Eustis.

7

8 **Mayor Clutts**

9

10 Mayor Clutts added her agreement with the comments made by Councilmember Gamble
11 regarding the organization of the City Council agendas. She noted that many improvements
12 have been made to the agendas under Mr. Drury and that she appreciated the clarity that has
13 been provided in the agenda and support materials.

14

15 Mayor Clutts noted her appreciation of the 4th of July festival and appreciation to staff.

16

17 **Adjournment**

18

19 There was no further business and the meeting was adjourned at 5:46 p.m.

20

21

22 Respectfully submitted,

23

24

25

26

27 _____
Nancy A. Barnett, C.M.C.

28 City Clerk