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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
MARCH 19, 2008
TAVARES CIVIC CENTER**

Mayor Clutts called the meeting to order at 4:00 p.m.

COUNCILMEMBERS PRESENT

ABSENT

Nancy Clutts, Mayor
Robert Wolfe, Vice Mayor
Sandy Gamble, Councilmember
Lori Pfister, Councilmember
Norb Thomas, Councilmember

STAFF PRESENT

John Drury, City Administrator
Robert Williams, City Attorney
Nancy Barnett, City Clerk
Lori Houghton, Director of Finance
Jacques Skutt, Director of Community Development
Bill Neron, Director of Economic Development/Grants
Chief Richard Keith, Fire Department
Lori Tucker, Director of Human Resources
Brad Hayes, Director of Utilities
Heath Frederick, Director of Public Works
Tamera Rogers, Director of Community Services

Enrique Calandra, Florida Hospital Waterman Chaplain, gave the invocation and those present recited the Pledge of Allegiance.

3) APPROVAL OF AGENDA

MOTION

Robert Wolfe moved to approve the March 19, 2008 City Council Meeting Agenda as submitted, seconded by Sandy Gamble. The motion carried unanimously, 5-0.

4) APPROVAL OF MINUTES

1 **MOTION**

2
3 **Robert Wolfe moved to approve the City Council Minutes of February 27, 2008 as**
4 **submitted, seconded by Norb Thomas. The motion carried unanimously 5-0.**

5
6 **Robert Wolfe moved to approve the City Council Minutes of March 5, 2008 as**
7 **submitted, seconded by Norb Thomas. The motion carried unanimously 5-0.**

8
9 **5) PROCLAMATIONS/PRESENTATIONS**

10
11 **5A) Library Appreciation Week, April 13-20, 2008**

12
13 Mayor Clutts read a proclamation designating April 13-20, 2008 as Library Appreciation
14 Week.

15
16 **5B) Future Water Supply Presentation by Malcolm Pirnie, Inc.**

17
18 Mr. Hayes explained that Scott Shannon of Malcolm Pirnie, the City's future water supply
19 planning consultant, would be making a presentation to explain the overall Water and
20 Wastewater Utilities Improvement Program and will outline tasks, progress, and expected
21 completion dates.

22
23 Mr. Shannon discussed the following elements of the Water and Wastewater Utilities
24 Improvements Program: Program Management, Water Supply Facilities Work Plan,
25 Comprehensive Plan Revisions, Consumptive Use Permit Renewal application, Water
26 Conservation Plan, Alternative Water Supply Study, Water Reuse System Preliminary
27 Design, Downtown Development, Water Treatment Plant Upgrades, Wastewater Treatment
28 Plant Improvements, and Asset Evaluation Management. He noted that the city's GIS
29 Technician will help to document existing infrastructure and improvements as they are made.
30 He provided a schedule of work projects through the end of the 2008 calendar year. He stated
31 that his firm would investigate grant opportunities in order to offset the city's expenditures as
32 much as possible. He introduced the grant management team—Tom Bryant and Tami Ray.

33
34 Mayor Clutts thanked the consultants for their team approach.

35
36 **5C) Royal Harbor Water Pressure Report**

37
38 Mr. Hayes presented the following summary:

39
40 Previously the Royal Harbor Community complained to the city of experiencing low water
41 pressure in certain locations at certain times within their community. The Royal Harbor

1 community and its associated water lines were developed in the 1990's by a private developer. On
2 July 6, 2005, the city was asked to accept and take over the water and sewer lines which the city
3 did. The approximate number of homes in the community is 754.
4

5 Council authorized an independent study to address the complaint and assess the low water
6 pressure problem. The primary goal of this Technical Memorandum (TM) was to evaluate the
7 pressure differences within the Royal Harbor subdivision and develop a recommendation to
8 increase pressures in areas with low pressures. This evaluation reviewed the potable water
9 distribution system and the existing hydraulic model developed by others.
10

11 The goal of the recommended fix is to maintain pressures in the range of 40 to 80 psi throughout
12 the entire Royal Harbor subdivision while preserving the advantages of the existing system
13 looping within the subdivision. To achieve this goal, Jones Edmunds recommends the system
14 modifications of creating a new pressure zone within the Royal Harbor subdivision. It is
15 recommended that the pressure zone be created by adding a VFD controlled booster pump station,
16 adding two pressure-reducing valve systems with check valve capabilities, and closing two
17 existing isolation valves. The approximate total costs for this project which would include the
18 design, engineer, permitting, bidding and construction of this fix is \$640,000.
19

20 Mr. Hayes introduced Michael White and Cheryl Roberts, of Edmund Jones Consultants.
21

22 Ms. Roberts discussed the study, noting that data was collected over a six to eight month
23 period. She said the existing model assumptions were examined and then recalibrated. It was
24 determined that the problem affects a small area at the highest elevation of the subdivision
25 and that the pressure drops occur at the same areas and at the same time of the day. She
26 summarized that the report recommends a second pressure zone within the subdivision be
27 established by installing a booster pump station, two pressure reducing valves systems and
28 closing the isolation valves identified. She added that identifying better watering schedules
29 would also improve the problem.
30

31 Mr. Drury advised that staff had provided four different options for consideration:
32

- 33 1. Approve the report and add this project to the 5 year Capital Improvement Plan.
- 34 2. Approve the report and work with Royal Harbor Home Owner's Association to
35 create an assessment program for the residents of Royal Harbor to fund this entire
36 project.
- 37 3. Approve the report and authorize staff to utilize Impact Fees to fund this project
38 and complete the project this year.
- 39 4. Approve the report and do not move forward with the project.
40

41 Councilmember Gamble asked Ms. Roberts if she could guarantee that their recommendation
42 would fix the problem as a lot had been spent on addressing the issue up to this time. He

1 asked if it had been determined that impact fees could pay for the improvements. Mr. Drury
2 responded in the affirmative.

3

4 Mayor Clutts asked for the consultants to elaborate on how a booster pump operates and the
5 down side of booster pumps or their unintended consequences. She noted that in the past it
6 had been anticipated that the problem would be resolved once the adjacent subdivision was
7 built out. She asked if a recalibration figure of 10 was typically a peaking figure that
8 engineers would consider.

9

10 Ms. Roberts answered that a peaking factor of ten is not normally assumed and that the
11 previous assumptions were reasonable. She said it is an unusually high peaking factor that
12 happens within an hour. She said 45 PSI is a good pressure; when it drops to 33 it is a
13 problem.

14

15 Discussion followed on the design and size of the booster station and the noise issue.

16

17 Mr. Drury clarified that with regard to irrigation, Ms. Laratta had provided a letter which
18 documented the watering schedule that had been allowed by St. Johns Water Management
19 District to Royal Harbor which was that the residents were allowed to water twice a week but
20 were assigned different watering zones within the subdivision.

21

22 Mayor Clutts asked for input from the public.

23

24 Mark Cunningham

25

26 Mr. Cunningham said one of the problems was that the homes were landscaped with St.
27 Augustine grass. He said he had concerns that a separate pressure zone would be insufficient
28 to address the rest of the areas yet to be developed and that the station would be too noisy as
29 the homes are built closer together.

30

31 Gary Santaro

32

33 Mr. Santaro expressed concern regarding the unknowns in the report. He said he felt the
34 pumping station needed to be large enough to accommodate future needs. He asked that
35 Council look at the larger picture before making a decision.

36

37 Denise Laratta

38

1 Ms. Laratta expressed concern about the impact of future development from subdivisions that
2 have been approved in the surrounding area. She expressed appreciation for the assistance
3 from Council.

4
5 Betty Burleigh

6
7 Ms. Burleigh said she had attended a water conservation educational meeting at City Hall the
8 night before but only five people attended.

9
10 Mayor Clutts stated that the water conservation educational sessions had also been held at
11 Royal Harbor and Fox Run Subdivision and that there was good attendance. She asked the
12 consultants to comment on the concerns expressed by the public.

13
14 Mr. White stated that the best case scenario would be to wait to make the improvements until
15 a full master plan had been done of the city. He said currently there was not enough
16 information to make an unqualified recommendation. He said his current scope of services did
17 not include a Master Plan.

18
19 Councilmember Pfister stated she did not feel she was ready to make a decision based on the
20 information provided.

21
22 (Councilmember Gamble left the City Council Meeting at 4:55 p.m.)

23
24 **MOTION**

25
26 **Lori Pfister moved to approve the Royal Harbor Water Pressure Report and to wait**
27 **until a Master Plan for the entire city has been completed and incorporate that**
28 **information into the recommendation. The motion was seconded by Norb Thomas. The**
29 **motion carried unanimously 4-0.**

30
31 **6) SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**
32 **CONTACTS**

33
34 Mayor Clutts said she had been advised that there were no quasi judicial matters on the
35 agenda.

36
37 **7) CONSENT AGENDA**

38
39 Mayor Clutts asked if Council wished to pull any item on the Consent Agenda and if any
40 audience member had objections to items on the Consent Agenda.

1
2 **MOTION**
3

4 **Robert Wolfe moved for approval of Consent Agenda Items A, B, C, D, E, and F [Police**
5 **Department Merit Program; Tabling of Ordinance #2008-03, Ordinance #2008-04,**
6 **Resolution #2008-01, and Resolution #2008-02; and Approval of Amendment Two to the**
7 **Joint Participation Agreement with FDOT re: US 441 Landscaping Agreement to**
8 **Include Irrigation], seconded by Lori Pfister. The motion carried unanimously, 4-0.**
9

10 **8) GENERAL GOVERNMENT**
11

12 **8A) Discussion on Implementing Regulations Governing Mobile Food Vendors**
13

14 Mr. Skutt gave the following staff summary:
15

16 City Staff has been receiving inquiries concerning our regulations governing mobile food vendors.
17 Because of our aggressive revitalization plans, large construction projects and successful
18 attraction of numerous special events on our waterfront, entrepreneurs are viewing mobile food
19 vending as a viable business in our downtown area. Our present Code of Ordinances does
20 generally regulate “peddlers” but does not offer the specific language and rules that would
21 normally address “mobile food vendors”. Staff is of the opinion that our code should be amended
22 to offer appropriate regulations for this emerging business in our community and we are seeking
23 directional policy guidance from Council prior to drafting a proposed amendment.
24

25 **STAFF COMMENT**
26

27 Staff has identified three types of mobile food vending operations.

- 28 1. Lunch trucks. These are vendors that operate out of specially converted panel trucks that
29 drive a route to various construction sites offering snacks or lunches. Ice cream trucks that travel
30 neighborhood residential streets would also fall into this category.
31 2. Mobile food vendors permanently setup on private property. These are typically outdoor hot
32 dog carts or barbeque grills set up on private property with the permission of the owner. A few
33 chairs or tables may be offered but none of the usually facilities associated with a restaurant.
34 3. Mobile food vendors that setup temporarily on public property. These are vendors that
35 operate the typical hotdog cart on City sidewalks and in public parks. They may move their carts
36 from location to location to take advantage of peak pedestrian traffic.
37

38 **Pros and Cons** common to all of these types of mobile food vendors are:

39 **Pros-**Proactive response to current market conditions, additional revenue capture through
40 business tax and added character within the downtown area.

41
42 **Cons-** Competition with established restaurants and City staff time needed to regulate these
43 operations.

1
2 **License Requirements-** Should Council decide that some or all of these types of Mobile Food
3 Vendors be allowed, the following licensing requirements should be provided for:

- 4
5 1. A Certificate of Health inspection by all required regulatory agencies for this use.
6 2. A City of Tavares Occupational License

7
8 Optional Licensing Requirements may include:

- 9 1. A criminal background check.
10 2. Insurance and indemnification agreements.
11 3. A description of the type of food to be sold.
12 4. A description and photograph of any stand or vehicle to be used.
13 5. A site plan if the vendor is to locate on private property.

14
15 The City may also choose to regulate the following:

- 16 1. Limiting the type of foods sold with respect to prepackaged and on-site preparation.
17 2. The design or appearance of the vendor's cart.
18 3. Hours of operation
19 4. Signage
20 5. Location restrictions such as minimum distances from schools, police or fire stations, bus
21 stops, crosswalks, established restaurants, and other mobile food vendors.
22 6. Some City's actually sell annual franchises to food vendors for prime locations.

23
24 **OPTIONS**

- 25
26 1. That Council move to direct staff to prepare a draft ordinance that addresses Mobile Food
27 Vendor activity within the City.
28 2. That Council takes no action on this matter.

29
30 **STAFF RECOMMENDATION**

31
32 That Council discusses the issue; provides staff with policy guidance and directs staff to draft a
33 proposed ordinance adopting these policies.

34
35 Discussion followed with regard to the current permitting process, the various elements that
36 would be included in the draft ordinance, and fee issues. Mr. Drury stated that staff would
37 review fees for similarly sized cities. There was discussion regarding whether to contract with
38 one franchise or open to individual owners. Councilmember Thomas noted that he thought a
39 franchise would be appropriate for a business inside government property but not for open air
40 vendors. There was also discussion regarding local preference for businesses located in the
41 city or county. Mr. Drury noted that location of businesses was difficult to enforce. The
42 general consensus was to encourage individual entrepreneurs.

1 Mayor Clutts asked for public input.

2
3 Pam Madison, Lady Lake resident, stated that her daughters live in Tavares and that she was
4 interested in having a mobile cart downtown. She discussed the various steps she has had to
5 follow in becoming licensed. She said she would like to have a spot in front of the courthouse.

6
7 T.J. Fish, President of the Tavares Chamber of Commerce, stated that the Chamber supports
8 the free market and that the Chamber believes competition will be good for the economy in
9 the downtown.

10
11 **MOTION**

12
13 **Lori Pfister moved to approve Option #1, that Council direct staff to prepare a draft**
14 **ordinance that addresses Mobile Food Vendor activity within the City, seconded by**
15 **Norb Thomas. The motion carried unanimously 4-0.**

16
17 **8B) Canal Maintenance Policy**

18
19 Mr. Drury presented the following staff summary:

20
21 The City receives requests to clear canals both public and private periodically particularly during
22 hurricane season or low water conditions. Based on past experience (not including hurricane
23 events) the number of calls ranges from one to two calls per year. Response to the requests has
24 varied between referral to the LCWA or the city General Services department removing smaller
25 trees, however, there has not been a written policy.

26
27 At the City Council meetings of September 19, 2007 and October 3, 2007. Discussion was held
28 regarding a request by Imperial Terrace Homeowners to maintain the canals that access their
29 subdivision. At those meetings (see Minutes attached) it was determined to address the immediate
30 issue of making the canal navigable and to consider establishing a policy for canal maintenance.

31
32 There are three (3) types of canals within the City of Tavares.

33
34 Type 1 – Public Canals that connect two waterways - LCWA responsible authority (e.g. Lake
35 Dora Canal)

36 Type 2 – Owned by Private Sector – Maintained by owners (Imperial Terrace Canal where the
37 city's property ends to their subdivision)

38 Type 3 – Public Canals to be maintained by City if attached policy is approved.

39
40 Based on review of current city maps, there is only one public canal that falls to the responsibility
41 of the City which is the entrance to Imperial Terrace. The equipment cost associated with the City
42 maintaining this canal would be \$55,000.00, including the purchase of a commercial work barge

1 and associated maintenance equipment. There would also be a \$564.00 cost per event for
2 adequate staff time to remove the blockage in house.

3
4 Another option would be to piggy back off the LCWA standing contract with Dimensional
5 Contracting. The cost according to that contract ranges from \$400.00 for an 8” tree to \$1200.00
6 for a 30” tree. There would also be a \$300.00 additional cost for mobilization.

7
8 **OPTIONS:**
9

- 10 1. To approve the canal maintenance policy and purchase the necessary equipment of \$55,000
11 to do the maintenance in house
12 2. To approve the canal maintenance policy, and thereafter budget \$2500.00 annually to piggy
13 back off of the contract with LCWA for maintenance of the canals.
14 3. Not approve the canal maintenance policy and request other revisions.
15

16 **STAFF RECOMMENDATION:**
17

18 Approve Option #2: Approve the canal maintenance policy and budget \$2500 annually to piggy
19 back off of the contract with LCWA for maintenance of the canals.
20

21 Mayor Clutts asked for public input.
22

23 Sam Cheshire, resident of Fox Run, stated that there is a section of the Fox Run Canal that
24 exits to Lake Harris that is owned by the City.
25

26 Mr. Drury stated that the policy would be amended to include that section as a public canal in
27 addition to the Imperial Terrace entranceway.
28

29 **MOTION**
30

31 **Norb Thomas moved to approve Option #2, to approve the canal maintenance policy
32 and thereafter budget \$2500 annually to piggy back off of the contract with LCWA for
33 maintenance of the canals. The motion was seconded by Lori Pfister. The motion
34 carried unanimously 4-0.**
35

36 **8C) Interlocal Agreement with the MPO – Development of Transportation Concurrency**
37 **Exemption Area**
38

39 Mr. Skutt presented the following staff summary:
40

41 The City of Tavares will be adopting a Community Redevelopment Master Plan that will result in
42 a very substantial commercial revitalization, the concentration of residential population and the

1 establishment of new mixed uses within the CRA district. To meet transportation concurrency
2 requirements within this district, in addition to the traditional road system, those people living,
3 working and enjoying our City will have alternative modes of transportation available to them. To
4 recognize these alternatives as a contribution towards transportation concurrency, it is a
5 requirement that a Transportation Concurrency Exception Area (TCEA) be designated in our
6 Comprehensive Plan and be approved by the Department of Community Affairs. The primary
7 purpose of a TCEA is to allow development to occur in urbanized areas where infrastructure
8 already exists, thereby reducing urban sprawl. The TCEA also opens the way for funding these
9 alternative modes of transportation in the same manner that transportation impact fees fund road
10 construction. Alternative transportation projects under way in our City that could benefit from this
11 funding include:

- 12
- 13 **1. Water Tax**- In addition to the two large water taxis already owned by the City, we need
14 smaller vessels able to navigate the Dora Canal thus connecting our downtown by water to Eustis
15 and possibly Leesburg.
- 16 **2. Trails, Sidewalks and Walking Paths**- Walking and bicycling are the most economical
17 method of transportation. A system of trails, sidewalks and walking paths throughout the CRA
18 will make this mode of transportation available, convenient and enjoyable.
- 19 **3. One Way Pairing of Alfred and Caroline Streets**- The residents of Tavares have
20 resoundingly endorsed this project as the preferred configuration for east-west traffic movement
21 through the CRA. Benefits above the movement of traffic include the ability to provide wide
22 sidewalks for walking and bicycling, on-street parking and the opportunity to expand mixed use
23 commercial uses to Caroline Street.
- 24 **4. Commuter Rail**- Rail service to Eustis, Mount Dora and Orlando will give our residents
25 another choice for transportation. The City is already established as a bedroom community for
26 Orlando. A comfortable train station and a regular schedule of trips to Orlando will further
27 identify Tavares as the place to live.
- 28 **5. Bus Service**- LakeXpress provides service between Lady Lake, Leesburg, Tavares, Mt.
29 Dora and Eustis. As fuel prices go up, this mode of transportation will become increasingly
30 important as an inexpensive way of traveling between our neighboring towns and cities.
- 31 **6. Neighborhood Electric Vehicles (NEV)** - The City has approved an ordinance that allows
32 these vehicles to be driven on city streets within the CRA. To take full advantage of this
33 environmentally clean method of travel, the City should provide NEV parking lots or street
34 parking, possibly equipped with charging stations.

35

36 The proposed interlocal agreement will authorize the MPO to conduct an analysis and to draft
37 necessary policies to establish the TCEA. The MPO has selected HDR, Inc. as the consulting
38 firm. The cost of the work to be done by HDR shall not exceed \$27,250. It is expected that the
39 resulting revenue gained through this action will quickly compensate for this cost. The MPO will
40 manage the project through adoption at no cost to the City. The MPO Director has verbally stated
41 that the City will not incur any reimbursable expenses as allowed for in the agreement. This
42 interlocal agreement has been reviewed and approved by our city attorney, the county attorney
43 and the MPO Board.

44

1 **OPTIONS:**
2

- 3 1. Move to approve the interlocal agreement as presented.
4 2. Deny approval of the interlocal agreement as presented.
5

6 **STAFF RECOMMENDATION:**
7

8 That Council move to approve the interlocal agreement between the City of Tavares and the Lake-
9 Sumter Metropolitan Planning Organization and appropriate \$27,250 from reserves to establish a
10 Transportation Concurrency Exception Area within our Community Redevelopment Area.
11

12 Mayor Clutts asked for public input.
13

14 T.J. Fish, Executive Director of the MPO, described the proposed project as being a tool that
15 the Legislature has provided to assist in developing downtown areas that have do not meet
16 concurrency in the traditional analysis.
17

18 Mayor Clutts noted that Bobby Grenier, the city’s representative on the Bicycle Pedestrian
19 Committee of the MPO, was also in attendance.
20

21 **MOTION**
22

23 **Norb Thomas moved to approve the Interlocal agreement as presented, seconded by**
24 **Robert Wolfe. The motion carried unanimously 4-0.**
25

26 **8D) Golden Triangle Summit Meeting**
27

28 Mayor Clutts reviewed the information she had presented at the previous City Council
29 regarding meetings that had been held between the Mayor of Mt. Dora, the Vice Mayor of
30 Eustis, and herself and the three City managers. At those meetings it was proposed that the
31 three cities meet together to discuss common concerns. The proposed agenda would be as
32 follows:
33

- 34 - Development of Joint Planning Areas
35 - Transportation Connectivity
36 - Water resources
37 - Improving commercial corridors
38

39 In addition it was noted that a draft resolution had been included to commemorate the
40 agreement to meet between the three cities.
41

1 Discussion followed with consensus to hold the meetings with the first meeting to be held in
2 Tavares, April 14th, if agreed to by Eustis and Mt Dora.

3
4 Mayor Clutts distributed a sample of a historic logo that had referenced the Golden Triangle
5 from 1926.

6
7 Mr. Drury said the three managers are very excited about the proposed meetings and the
8 opportunity to work on mutual interests. He said staff will compile information and support
9 material for the agenda.

10
11 **MOTION**

12
13 **Robert Wolfe moved to accept the proposed agenda and the draft resolution regarding**
14 **the Golden Triangle Summit meetings, seconded by Norb Thomas. The motion carried**
15 **unanimously 4-0.**

16
17 **9) OLD BUSINESS**

18
19 None.

20
21 **10) NEW BUSINESS**

22
23 None.

24
25 **11) AUDIENCE TO BE HEARD**

26
27 Mayor Clutts invited audience members to come forward if they wish to speak to Council on
28 any item included on the agenda.

29
30 Mrs. Voss, 580 Fern Avenue, stood to address Council regarding her neighborhood located
31 behind Ace Hardware on SR 19. She complained about tanks behind the store holding
32 chemicals and said it is not an Industrial area. She also expressed concern regarding a sign put
33 up by Ace Hardware directing traffic to her street to avoid making a right hand turn on SR 19.

34
35 Mr. Drury said he would provide Mrs. Voss his cell phone number and he would go out to
36 meet with her on site.

37
38 Mayor Clutts stated Mr. Drury will look into the problem and provide an executive summary
39 to Council.

1 **12) REPORTS**

2
3 **Councilmember Pfister**

4
5 Councilmember Pfister commended staff for the Dragonboat event and Mr. Neron for his
6 work on acquiring the water taxis.

7
8 **City Attorney**

9
10 None.

11
12 **Councilmember Thomas**

13
14 Councilmember Thomas commended Perry Ragan, Chief Lubins, and Chief Keith for their
15 work in putting on the event.

16
17 **Vice Mayor Wolfe**

18
19 Vice Mayor Wolfe commended staff for their work during the festival and said he had
20 received much positive feedback from the community.

21
22 **City Administrator**

23
24 Mr. Drury thanked Council for their feedback to staff.

25
26 Mr. Drury stated that at the City Council meeting there will be a Public Hearing on the State
27 Revolving Fund Loan program regarding improvements to the Water Plants #1, 2, 3, and #4.

28
29 Mr. Drury asked if Council wished to reschedule the date of the next meeting, as April 16th is
30 the Community Awards Banquet.

31
32 **MOTION**

33
34 **Robert Wolfe moved to move the next City Council meeting [April 16] to April 23, 2008,**
35 **seconded by Norb Thomas. The motion carried unanimously 4-0.**

36
37 **Bill Neron, Director of Economic Development**

38
39 Mr. Neron commented on the team efforts and contribution made by the General Services
40 staff in the marina project.

1
2 Mr. Drury added that the Finance Department has also contributed significantly in helping to
3 move the process along.

4
5 **Mayor Clutts**

6
7 Mayor Clutts added her thanks to staff for the success of the Dragonboat event and work
8 being done on the park.

9
10 **Adjournment**

11
12 There was no further business and the meeting was adjourned at 6:00 p.m.

13
14 Respectfully submitted,

15
16
17 _____
18 Nancy Barnett, C.M.C.
19 City Clerk