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**CITY OF TAVARES
MINUTES OF REGULAR COUNCIL MEETING
FEBRUARY 6, 2008
TAVARES CIVIC CENTER**

Vice Mayor Wolfe called the meeting to order at 4:00 p.m.

COUNCILMEMBERS PRESENT

ABSENT

Robert Wolfe, Vice Mayor
Lori Pfister, Councilmember
Norb Thomas, Councilmember
Sandy Gamble, Councilmember

Nancy Clutts, Mayor

STAFF PRESENT

John Drury, City Administrator
Robert Williams, City Attorney
Nancy Barnett, City Clerk
Lori Houghton, Director of Finance
Jacques Skutt, Director of Community Development
Bill Neron, Director of Economic Development/Grants
Chief Stoney Lubins, Police Department
Chief Richard Keith, Fire Department
Brad Hayes, Director of Utilities
Lori Tucker, Director of Human Resources

Pastor Tim Green, Liberty Baptist Church, gave the invocation and those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Drury requested to remove Items 9A and 9B (Resolution #2008-01 and Resolution #2008-02) and postpone to the next City Council Meeting.

MOTION

1 **Motion made by Sandy Gamble, seconded by Lori Pfister, to approve the agenda with**
2 **changes as requested. The motion carried unanimously 4-0.**

3
4 **MINUTES**

5
6 **Motion made by Lori Pfister, seconded by Norb Thomas, to approve the minutes of**
7 **January 16, 2008 as submitted. The motion carried unanimously 4-0.**

8
9 **PROCLAMATIONS/PRESENTATIONS**

10
11 **5A) Renaissance Faire Report**

12
13 Carmen Cullen, Executive Director of the Lake County Educational Foundation, discussed the
14 attendance and economic impact of the Renaissance Faire held at Hickory Point Park in
15 November and thanked the City for their support.

16
17 **5B) Presentation to Tavares Home Owners and River Rest**

18
19 Lt. John Clark presented an award of appreciation to representatives from Tavares Home
20 Owners Association and River Rest Mobile Home Park for allowing the Police Department to
21 dock the police boat at their marina. He noted the low level of water has made it necessary to
22 find an alternative location and the homeowners at both subdivisions have been very
23 cooperative.

24
25 **5C) 2008 Lake Sumter MPO Horizon Award to City of Tavares**

26
27 T.J. Fish, Executive Director of the Lake Sumter MPO, presented a plaque to the City
28 commemorating the Horizon Award given to the City of Tavares for the large city category in
29 recognition of the Wooton Park Marina/Seaplane Basin Multi-Modal project.

30
31 **SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX-PARTE**
32 **CONTACTS**

33
34 Attorney Williams swore in the audience members who wished to speak on the quasi-judicial
35 matters on the agenda, items 7A, 7B, 8D, and 8E. He invited the City Councilmembers to
36 disclose any contacts they had had regarding these matters.

37
38 **CONSENT AGENDA**

39
40 Vice Mayor Wolfe asked if Council wished to pull any item on the Consent Agenda

1
2 Councilmember Gamble requested to pull 7C, Resolution #2008-06.

3
4 Ms. Barnett read the following Ordinances/Resolutions by title only:

5
6 **Ordinance #2007-44 – Rezoning of 3.7 Acres Located South of Camp Road from**
7 **Planned Development to Public Facilities District – Second Reading**

8
9 **ORDINANCE 2007-44**

10
11 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING**
12 **APPROXIMATELY 3.7 ACRES LOCATED SOUTH OF CAMP ROAD**
13 **FROM PD (PLANNED DEVELOPMENT) TO PFD (PUBLIC FACILITIES**
14 **DISTRICT); SUBJECT TO THE RULES, REGULATIONS AND**
15 **OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL;**
16 **PROVIDING FOR AN EFFECTIVE DATE.**

17
18 **Ordinance #2007-45 – Lane Park Ridge, Small Scale Future Land Use Amendment**
19 **– 3.7 Acres – From Suburban Expansion to Public Facility/Institutional – First**
20 **Reading**

21
22 **ORDINANCE 2007-45**

23
24 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA,**
25 **AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE**
26 **LAND USE MAP 2010, PROVIDING FOR A CHANGE OF FUTURE**
27 **LAND USE DESIGNATION ON APPROXIMATELY 3.7 ACRES**
28 **FROM SUBURBAN EXPANSION TO PUBLIC**
29 **FACILITY/INSTITUTIONAL FOR PROPERTY LOCATED**
30 **SOUTHEAST OF CAMP ROAD; PROVIDING FOR SEVERABILITY**
31 **AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND**
32 **PROVIDING FOR AN EFFECTIVE DATE.**

33
34 **Resolution #2008-06 – Selling of Alcohol at Public Events**

35
36 **RESOLUTION 2008-06**

37
38 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF**
39 **TAVARES, FLORIDA APPROVING A PERMIT ALLOWING THE**
40 **CONSUMPTION OF ALCOHOLIC BEVERAGES WITHIN WOOTON**

1	Lori Pfister	No
2	Norb Thomas	Yes
3	Robert Wolfe	Yes

4
5 **8A – 8F) FIRST READINGS OF ORDINANCES (SECOND READINGS OF**
6 **ORDINANCES TO FOLLOW FEBRUARY 27, 2008)**

7
8 Ms. Barnett read the following ordinances by title only:
9

10 **ORDINANCE 2008-06**

11
12 **AN ORDINANCE AMENDING SECTION 10-14 OF THE CITY OF**
13 **TAVARES LAND DEVELOPMENT REGULATIONS REGARDING**
14 **THE RESERVATION OF CITY WATER AND WASTEWATER**
15 **CAPACITY; AMENDING SECTION 17-37 OF THE CITY OF**
16 **TAVARES LAND DEVELOPMENT REGULATIONS REGARDING**
17 **THE RESERVATION OF CITY WATER AND WASTEWATER**
18 **CAPACITY; CREATING SECTION 17-40.1 PERTAINING TO**
19 **CAPITAL CHARGES; PROVIDING FOR RE-CODIFICATION OF**
20 **CHAPTER 21 OF THE CODE OF ORDINANCES INTO CHAPTER 17**
21 **OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR**
22 **REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR**
23 **SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

24
25 **ORDINANCE 2008-01**

26
27 **AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA**
28 **AMENDING THE FOLLOWING SECTIONS OF THE CITY LAND**
29 **DEVELOPMENT REGULATIONS; SECTION 12-14, MAINTENANCE**
30 **OF FENCES; SECTION 12-18, ACCUMULATION, EXCESSIVE**
31 **GROWTH PROHIBITED; SECTION 12-31, GOODS OR**
32 **MERCHANDISE ON STREETS, SIDEWALKS OR PUBLIC RIGHT-**
33 **OF-WAYS; SECTION 21-3, PROHIBITED SIGNS; SECTION 21-16,**
34 **MISCELLANEOUS SIGNS; SUBJECT TO THE RULES,**
35 **REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF**
36 **TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.**

37
38 **ORDINANCE 2008-02**
39

1 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA
2 AMENDING THE FOLLOWING SECTIONS OF THE CITY CODE OF
3 ORDINANCES; SECTION 10.5-152, NO PERMIT REQUIRED;
4 SECTION 10.5-153, SIGNS PERMITTED; SECTION 12-4,
5 REGULATIONS FOR THE PARKING, STORING, OR KEEPING OF
6 BOATS, BOAT TRAILERS, RECREATIONAL VEHICLES AND
7 TRAILER COACHES; ADDING SECTION 12-5, REGULATIONS FOR
8 THE PLACEMENT AND KEEPING OF TEMPORARY STORAGE
9 UNITS; SUBJECT TO THE RULES, REGULATIONS AND
10 OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL;
11 PROVIDING AN EFFECTIVE DATE.
12

13 **ORDINANCE 2008-03**

14 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING
15 APPROXIMATELY 1.5 ACRES OF PROPERTY GENERALLY LOCATED
16 AT THE SOUTH INTERSECTION OF NORTH DUNCAN DRIVE AND
17 ALFRED STREET FROM RSF-1 (RESIDENTIAL SINGLE FAMILY) TO
18 PD (PLANNED COMMERCIAL DEVELOPMENT); SUBJECT TO THE
19 RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY
20 OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.
21

22 **ORDINANCE 2008-04**

23
24 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING
25 THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP
26 2010, PROVIDING FOR A CHANGE OF FUTURE LAND USE
27 DESIGNATION ON APPROXIMATELY 1 ACRE OF PROPERTY FROM
28 LOW DENSITY TO COMMERCIAL FOR PROPERTY GENERALLY
29 LOCATED SOUTH OF THE INTERSECTION OF NORTH DUNCAN
30 DRIVE AND ALFRED STREET; PROVIDING FOR SEVERABILITY AND
31 CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR
32 AN EFFECTIVE DATE.
33

34 **ORDINANCE NO. 2008-05**

35
36 AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AUTHORIZING
37 THE USE OF GOLF CARTS AND LOW SPEED VEHICLES WITHIN THE
38 DOWNTOWN COMMUNITY REDEVELOPMENT AREA (CRA); PROVIDING
39 DEFINITIONS; PROVIDING RESTRICTIONS; PROVIDING FOR

1 like to explore the option of going to the FDOT and asking about the possibility of replacing
2 the crosswalk bridge.

3
4 **MOTION**

5
6 **Sandy Gamble moved to approve Option #2 [That the City request more information
7 regarding the proposed use of the property before making a decision], seconded by Lori
8 Pfister. The motion carried unanimously 4-0.**

9
10 **9D) Request for Sponsorship – Tavares High School Project Graduation**

11
12 Mr. Drury explained that Tavares High School Project Graduation Committee has asked for a
13 \$500 donation for Project Graduation. The request did not come through the grant process
14 because the grant application was sent to the High School but may not have been forwarded to
15 the Project Graduation Committee. Staff will ensure they receive a grant application next
16 year.

17
18 Tony Hettman, representative from Project Graduation, described the event which will
19 involve the provision of a supervised, drug and alcohol-free overnight party for seniors on
20 graduation night.

21
22 **MOTION**

23
24 **Norb Thomas moved, seconded by Sandy Gamble, to approve the \$500 donation to
25 Project Graduation.**

26
27 **9E) Request for Sponsorship – Dragonboat Festival**

28
29 Mr. Drury stated that at the Council meeting when the grant applications were ranked, it was
30 noted that a request from the Dragonboat Festival was anticipated closer to the event, and that
31 the festival has now requested a donation of \$5,000. He said the City has supported the
32 festival for several years.

33
34 Vice Mayor Wolfe asked for comments from the audience.

35
36 **MOTION**

37
38 **Lori Pfister moved to approve Option #1, to approve the Community Grant for \$5,000.
39 The motion was approved by Sandy Gamble. The motion carried unanimously 4-0.**

1 **9F) Report on January 29, 2008 Meeting with Lake County Board of County**
2 **Commissioners Concerning Interlocal Service Boundary Agreement**
3

4 **Mr. Skutt presented the following report:**
5

6 The County Attorney, Sandy Minkoff, gave a report to the Commission that
7 detailed the provisions of this statute that was adopted as the “Interlocal
8 Service Boundary Agreement Act” in 2006. A copy of the act is attached to
9 this summary. Mr. Minkoff explained that the legislation was formulated as an
10 alternative to the traditional annexation procedures and rules. Language for the
11 act was developed by a joint committee of the Florida League of Cities and the
12 Florida Association of Counties. The intent of the legislation is as follows:
13

14 The Legislature intends to provide an alternative to part I of this chapter for
15 local governments regarding the annexation of territory into a municipality and
16 the subtraction of territory from the unincorporated area of the county. The
17 principal goal of this part is to encourage local governments to jointly
18 determine how to provide services to residents and property in the most
19 efficient and effective manner while balancing the needs and desires of the
20 community. This part is intended to establish a more flexible process for
21 adjusting municipal boundaries and to address a wider range of the effects of
22 annexation. This part is intended to encourage intergovernmental coordination
23 in planning, service delivery, and boundary adjustments and to reduce
24 intergovernmental conflicts and litigation between local governments. It is the
25 intent of this part to promote sensible boundaries that reduce the costs of local
26 governments, avoid duplicating local services, and increase political
27 transparency and accountability. This part is intended to prevent inefficient
28 service delivery and an insufficient tax base to support the delivery of those
29 services.
30

31 Mr. Minkoff described the basic procedure for implementing an agreement
32 under this legislation which involved adopting resolutions for formally inviting
33 cities and towns to participate and reciprocating resolutions from the invited
34 municipalities. He explained that the agreement could address a wide range of
35 issues. Annexations would not necessarily need to meet the test of not creating
36 an enclave, being compact and contiguous if so agreed.
37

38 Many of the County’s municipal officials were present at the workshop. The
39 Commission asked if any of these were in favor of entering into this type of an

1 agreement. Several representatives came forward and indicated that their
2 municipality would be interested in pursuing an agreement under this act.
3 The Commission asked that the matter be referred to a future agenda at which
4 time it would be decided if the County would initiate an agreement and which
5 municipalities it would invite to participate.
6

7 Mr. Fish commented that the MPO would be in the future submitting a map to the City for its
8 approval regarding its future boundaries with estimated future populations so that
9 transportation infrastructure can be planned by the MPO.
10

11 **9G) Update on Horizon Projects**
12

13 Mr. Drury discussed the Horizon Projects which had been designed to pair councilmembers
14 with staff according to projects that they were personally interested in. He said that for 2008
15 the following projects have been identified which require a council member's participation:
16

- 17 **1. Water Front Marina/Seaplane Multi modal transportation project**
- 18 **2. Special Events**
- 19 **3. Freight Village**
- 20 **4. Form Based Codes**
- 21 **5. Down Town revitalization/Master Plan**
- 22 **6. My Region.org**
- 23 **7. Public Facilities Master Plan (Police/Fire/Public Works)**
- 24 **8. Water Resource Plan**
- 25 **9. Transportation (Alfred Street)**
- 26 **10. Growth Management Plan**
- 27 **11. Five Year Capital Improvement Plan**
28

29 Vice Mayor Wolfe noted that he felt this item should wait for discussion until there is a full
30 Council. Councilmember Gamble said he agreed and that in the meantime Council could
31 email Mr. Drury and Ms. Barnett with their thoughts on the projects and/or bring to the next
32 meeting.
33

34 **Consensus to table this time until the next meeting.**
35

36 **9H) Marketing Partnership with Lake Express through the MPO**
37

38 Mr. Fish discussed the current Lake Express service and noted it is the first of many steps to
39 establishing a full service transportation plan in Lake County. He said it takes from five to ten
40 years to get a bus service in operation. He noted the service is often the only option for some

1 persons and that the ridership should increase if gas prices continue to increase. He said the
2 request for funding for marketing has been pro rated in terms of each city's population.

3
4 Councilmember Gamble spoke in support of the bus service.

5
6 Vice Mayor Wolfe asked for audience comment.

7
8 **MOTION**

9
10 **Lori Pfister moved to approve Option #1 - \$4,908 to come from available funds in the**
11 **Administration Community Grants budget line item. The motion was seconded by**
12 **Sandy Gamble. The motion carried unanimously 4-0.**

13
14 **AUDIENCE TO BE HEARD**

15
16 Vice Mayor Wolfe invited audience comment.

17
18 **REPORTS**

19
20 **Councilmember Gamble**

21
22 Councilmember Gamble stated he would not be able to attend the upcoming School
23 Concurrency meeting because he would be at the hospital with his grandson. He thanked the
24 city for the flowers and balloons sent to the hospital.

25
26 **City Administrator**

27
28 Mr. Drury noted he had provided Council a list of upcoming meetings. He said the next City
29 Council meeting was February 20th which is also Lake County Days in Tallahassee (an
30 opportunity for local officials to lobby their representatives regarding local projects). He
31 asked if Council wished to consider moving the next meeting to February 27th.

32
33 Discussion followed. Consensus to reschedule the next meeting to February 27, 2008.

34
35 **City Clerk**

36
37 Ms. Barnett distributed a sample cover that had been provided by Mr. Frederick which will be
38 placed on the city drains. The cover has a slogan which will read "Drains to Waterways."
39

1 Ms. Barnett reiterated that all ordinances read at this meeting that were scheduled for second
2 reading on February 20th, will be heard instead on February 27th.

3

4 **Councilmember Thomas**

5

6 No report.

7

8 **Councilmember Pfister**

9

10 No report.

11

12 **Vice Mayor Wolfe**

13

14 Vice Mayor Wolfe asked for an update on the painting of the water tower logo. Mr. Hayes
15 responded that the logo has been scheduled for painting next week if the weather cooperates.

16

17 **Adjournment**

18

19 There was no further business and the meeting was adjourned at 5:15 p.m.

20

21 Respectfully submitted,

22

23

24

25 _____
Nancy A. Barnett, C.M.C.
26 City Clerk